



Heritage Kenora

~ Meeting Notes ~

February 26, 2015 - 9:30 am

City of Kenora Council Chambers

Present: Tim Davidson, Tara Rickaby, Jim Clarke, Lisa Moncrief, Rory McMillan, Gloria Alcock, Barb Manson, Lori Nelson.

Regrets: Jeff Port, Heather Gushulak.

The meeting was called to order at 9:35 am by Chair Tim Davidson.

1 Declaration of Pecuniary Interest

None declared.

2 Approval of Minutes of the November 20, 2014 Meeting

Motion: Moved by Jim Clarke, seconded by Rory McMillan that the minutes of the meeting held November 20, 2014 be approved as presented. Carried.

3 Business Arising from the Minutes

Mink Bay Designation

Barb Manson and Lori Nelson made a deputation to Council at the February Committee of the Whole Meeting with regards to the designation process and Mink Bay specifically. Council approved the intention to designate Mink Bay Wetlands as a heritage property at the February Council meeting. Tara Rickaby reported that the ad indicating Council's intention to designate will appear in today's newspaper. Information is also available at the Planning Department, City Hall and the Museum. The appeal period ends on March 30, so the by-law for designation will be presented at the April Council meeting.

Operating Budget

Council approved a \$5,000 operating budget for Heritage Kenora for 2015.

2015 CIP Budget

Council has approved \$100,000 for 2015. This will fund both the Harbourn Centre CIP and the Keewatin CIP. Further information was provided about the Keewatin CIP

which has three streams of funding – affordable housing, small business incentives, and design/signage. Heritage Kenora has been designated as the administrators of this CIP as well. There was considerable discussion about this added responsibility and the reticence of some committee members to take on something that is outside the “wheelhouse” of this committee and, as well, there is concern that the mandate of this committee is getting “diluted.” Committee members were asked to review the draft guidelines for the Keewatin CIP (which Tara distributed last fall) prior to the March meeting at which time there will be further discussion about where HK fits in the process.

Terms of Reference for Heritage Kenora

In the Terms of Reference for HK, it's indicated that the maximum number of committee members is 10, however, there are only 9 “named” members which include: a City Councillor, 4-6 members at large, and 2 ex-officio members. It was decided that this was merely a housekeeping detail and we would not bring a recommendation for a change to Council at this time. Lori to inform Heather Lajeunesse of this decision.

4 CIP Applications Nibbler's Nook

The following motion was made to formalize the email motion made in December 2014 regarding the Nibbler Nook's CIP application.

Motion: Moved by Lisa Moncrief, seconded by Rory McMillan to approve a CIP signage grant to Nibbler's Nook at 109-1/2 Main Street South in the amount of \$650.00, based on 50% of the quoted price of \$1,300.00. Carried.

Revisions to Application

Motion: Moved by Rory McMillan, seconded by Jim Clarke to revise the CIP application to indicate that CIP grants must be used by the fiscal year-end of the year following approval. Carried.

An example of this will also be included on the CIP application form for further clarification. e.g. If a business received a CIP grant in May 2015, the monies must be expended by December 2016.

5 Designations Kenora Public Library

Because the Library will be celebrating 100 years of their Carnegie Library building in August of this year, HK will time the heritage designation of that building for that month. Jim Clarke will send a draft of the cultural heritage statement to committee members prior to the March meeting.

6 Other Business Heritage Training in the Fall

Heather Gushulak is making arrangements for Bert Duclos, with the Ministry of Tourism,

Culture and Sport, to provide some training to HK in the fall of 2015. There was also discussion about him holding a public meeting to provide information to local property owners about heritage designation. Gloria Alcock suggested that the public session be recorded and broadcast on CJBK so that it will have greater exposure.

Drawings of Heritage Buildings in Council Chambers

Rory McMillan will bring forward a suggestion to Council that identification of these prints be added to each and that if the property has been designated that that also be indicated. Heritage Kenora will provide the designation information.

Community Heritage Ontario Conference

The CHO conference will be taking place in Niagara-on-the-Lake from April 30-May 3/15. Lisa Moncrief and Lori Nelson are both interested in attending.

Motion: Moved by Rory McMillan, seconded by Jim Clarke that two committee members attend the CHO Conference in Niagara-on-the-Lake. Carried.

A New Way of Doing Heritage Open Houses

Lisa Moncrief brought forward the idea of a new type of “Doors Open” in which one open house is planned per weekend, for instance, and several properties are featured over a period of time, rather than having one big event. The event could be opened with a garden party/ice cream social on the lawn of a heritage property and at this event, information about heritage designation could be provided. A silver donation could be taken and put towards heritage plaques for our designated buildings. More thought will be given to this idea and perhaps a plan set in place for a 2016 event.

Retirement of Barb Manson

Tim Davidson thanked Barb for her contributions to Heritage Kenora and also reminded everyone of Barb’s retirement party which takes place Friday, Feb. 28 from 2-3:30 pm in the Operations Building lunchroom.

7 Next Meeting

March 19 at 9:30 am in the Council Chambers

8 Adjournment

Gloria Alcock moved the adjournment of the meeting at 10:40 am.